

Urbana Welfare Association**MINUTES OF MEETING – MOM NO.24****DATE –2nd. June, 2021
Virtual Meeting****Time: 7:30pm**

NO			ATTEND		CONTACTNUMBER	ANDEMAIL
1	Archana Sinha	DAS	P		9163164510	mail2dr.archana@gmail.com
2	Tarun Kumar Basu	TKB	P		9163689662	tkbasu2000@yahoo.com
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P- PRESENT 12, A – ABSENT 3 , E -EXCUSED 4, PROXY 0

OPENING OF MEETINGS:

It is agreed that virtual meeting by including the members
It is suggested before the AGM held on 14th May 2021 and it was approved by the Branch

MEMBERS AND AGM:

It is agreed that virtual meeting by the Branch

(a) First AGM to be conducted after the election

(b) First Election will be conducted Election result will be announced first and subsequently AGM will be conducted wherever branches to be held/ elected accordingly and after that

All the members participated in the discussion and placed their views with constructive

As per majority it was resolved that election will be first to take place and AGM will follow immediately after

The schedule was approved as under:

- Election will be on 29th (Friday) and 30th July (Saturday) 2021
- AGM will be held on 25th July 21 Sunday

It was also resolved that

(a) For the smooth completion of election process 2 third teams will be formed with the following members

- Digital operations - Anand Saraf, Sourav Prajapati and Ishwariya Shrivastava
- Action - Neha Thakral, Farooq Bani and Vikram Sarin
- Voting mode - e-voting unless the current situation changes drastically
- Voting platform - Same accordingly with whom the previous UTA AGM discussed has closed
- Source/ Prajapati in touch with them and will report soon with the details
- Election officer - Sun Prakash Prasad/ Dr Archana Sarin will issue official letter to the AGM
- Election notification - 2 (three) weeks prior election date i.e. 2nd July 21 notification will be issued
- Membership drive will start immediately

(b) AGM

- Notification - 2 (two) weeks i.e. 1st July 21
- Annual report - To be prepared and ready by 4th July 21
- Agenda - To be finalized by 4th July 21
- AGM will be in virtual mode only unless situation improves 1 only Prasad Saraf and Secretary elect will be invited to attend the AGM physically to take minutes

3 ACCOUNT SUBMISSION

DG confirmed that the financial statement is ready in all respect. TKB will forward the same to the members of Audit compliance committee.
Once the compliance committee approved the financial statement it will be forwarded to Members. Also it will be uploaded to UWA website.

4

NEW FIXED DEPOSIT IN BANK

TKB stated that since inception of UWA, it was a general practice that every year the committee managed to keep surplus fund to place that in Bank Fixed Deposit. Unfortunately last two (2) years this tradition was not followed. TKB proposed that this year we should place surplus fund in fixed deposit. Members appreciated the proposal. It was resolved that prior election date which is almost ending of the tenure of current committee the surplus fund after keeping around **Rs.25,000/-** in current account will be placed in fixed deposit. DG will do the needful.

5

CHARITY WORK

TKB stated that considering the strict restrictions imposed by the Government to control pandemic the economically backward people are suffering. Also recent cyclone "Yaash" devastated large areas of Bengal. Hence UWA should come out with a massive social service drive. House agreed to this proposal. Accordingly it was resolved that UWA will contribute about Rs.75,000/- and appeal will be made to all residents and institutions functioning inside Urban to contribute generously. Thus good amount of fund will be collected. Two (2) charity events will be organised.

- (a) Garments or Food items will be distributed in the Sundarban area.
- (b) Garments or Food items will be distributed in surrounding area of Urbana to the needy people.

MEDICAL ROOM:

Members expressed their concern about the current non functional of medical room. Daily bulletin mentioned the details of Doctors available also got discontinued. This will affect the overall performance of UWA current committee. After lengthy discussion it was resolved that Dr. Archana Sinha will get in touch with BNRI/UFM to facilitate the arrangement of a nurse as soon as possible and also endure that medical room bulletin to be published daily till any permanent arrangement is arranged.

On the above note the meeting was adjourned at 9:00 pm

Archana Sinha

Archana Sinha - President



Tarun Basu

Tarun Basu - Secretary